

Terms and conditions for Reason To Drive

Name –

Driving License Number –

When taking driving lessons with Miss Lauren Reason you are signing to say that you agree with the terms and conditions for Reason To Drive.

Lauren Reason is a DVSA approved driving instructor and will display an official badge when teaching for reward at all times. The badge is renewed every 4 years with an up to date DBS check and a DVSA Standards Check.

- 1.) All students must have a valid UK Driving License and must meet eyesight and medical requirements. You, the student is responsible to inform me if there are any changes to your license. You need to be able to read a number plate at 20.5 meters/67 feet and if you need to wear glasses to do this then they MUST be worn every time you drive.
- 2.) Before the start of your first lesson each student must complete "view/share your driving license information" and give your instructor your check code. This can be found on the Gov.uk website.
- 3.) Payment must be made in advance or at the start of your lesson.
- 4.) At least 24 hours notice must be given for a cancellation otherwise the lesson must be paid in full. If it is a Covid-19 related cancellation different rules apply. See below
- 5.) If the student is deemed unfit to drive for any reason such as alcohol or drugs, Lauren reserves the right to terminate the lesson immediately.
- 6.) Your instructor, Lauren reserves the right to withdraw the car from the test if the student is not showing that they are test standard or safe to be on the road alone.
- 7.) The instructor, Lauren must not send a student to test unless they are showing that they are ready to be at test standard and safe on the road.
- 8.) If your instructor, Lauren has to cancel at short notice due to mechanical problems or illness the student will not be charged and the lesson will be postponed.
- 9.) Your instructor, Lauren will wait 15 minutes after the start of the lesson time including texting to let you know they are outside, if no one turns up they have the right to charge full price for the lesson.
- 10.) The driving lesson cost covers the hire of the maintained vehicle, vehicle insurance, public & liability insurance, fuel, pick up & finishing locations (within reason) and my professional instructor services.
- 11.) If I am unable to make your practical driving test day for whatever reason, and I am unable to arrange cover via another DVSA ADI, not only will you not be charged for the lesson of your cancelled test day, but you will also get a *free test re-booked for you.
- 12.) No responsibility can be taken by myself for tests cancelled by the DVSA for whatever reason. Lessons booked will still have to be paid for (if under 24 hours) but can then be claimed back from the DVSA.
- 13.) It is illegal for anyone (including a driving instructor) to take any motoring fines or convictions on behalf of the driver of the vehicle – this includes a learner during a driving lesson. I will do everything I can to prevent that from happening in the first place, but that also requires the driver to act responsibly at all times.
- 14.) 14.) The new regulation of the GDPR (General Data Protection Regulation) requires me to protect your personal information for as long as you are using my services as training records & purposes. I will never share your details with third parties without your consent. All personal information will be destroyed upon completion of my services. In order for me to keep you on my mailing list, I will ask for prior consent.
- 15.) My training vehicle has front and rear dash cams for insurance and training purposes.

COVID – 19 Terms

Covid – 19 is a new virus which can be deadly to humans. We must do what we can to minimise transmission between humans. As a professional and regulated driving school I have the responsibility to keep all of my customers safe. As a member of the DIA (Driving Instructors Association), I receive updates and advice on how to minimise the risk in a confined space.

TRAINING POST LOCKDOWN

Before a training lesson:

- I will keep in touch with you regarding your wellbeing. I will message you 24 hours before your lesson to make sure you are well and not experiencing any Covid-19 symptoms.
- To avoid unnecessary travelling, you MUST let me know prior to the lesson if you experience any Covid-19 symptoms, have been in contact with anyone with Covid-19 symptoms, or have recently travelled from high risk areas.
- I will not be conducting any lessons if either myself or the you experience any Covid-19 symptoms, and if such situations arises, the lesson will NOT go ahead, the lesson will not be chargeable and government guidelines MUST be followed by myself or the pupil to maintain everyone's safety and wellbeing.

To maintain a safe training environment, I (Lauren Reason) will:

- 1.) Deep clean the inside of the training vehicle using disinfectant at least once a week.
- 2.) Clean all surfaces that might be shared, with sanitiser before and after each lesson.
- 3.) Dispose of any clothes or paper towels that have been used into a plastic bin bag.
- 4.) Ensure that the pupil or their cohabitants, do not have any symptoms of COVID-19, prior to each lesson.
- 5.) Wear clothing that fully covers arms and legs.
- 6.) Wash my hand before and after every training session using soap and water for at least 20 seconds. This also applies whenever I or pupil blows their nose, sneezes, eats or handles food. If hand washing is not practicable a hand sanitiser will be used.
- 7.) Avoid touching eyes, nose and mouth.
- 8.) Minimise any contact with a pupil, including training aids.
- 9.) Meet pupil by the vehicle.
- 10.) Keep the vehicle ventilated – all windows must be open including the back if possible.
- 11.) Not have anyone else in the car.
- 12.) Wash used work clothes daily.
- 13.) At the request of the pupil use a facemask.
- 14.) Not share food and drink with others.
- 15.) Keep up to date with government and industry regulations and guidelines.

To maintain a safe training environment the Pupil will:

- 1.) Ensure that they or their cohabitants, do not have any symptoms of COVID-19
 - 2.) Ensure that they are complying with local government guidelines
 - 3.) Ensure that they will: Wash their hands before entering the training vehicle.
 - 4.) Meet by the training vehicle once a text message has been received to confirm the vehicle is ready for their lesson.
 - 5.) Wear suitable clean clothing that covers arms and legs, a face mask or covering that will minimise the spread of infection.
 - 6.) Refrain from bringing unnecessary items to your training lesson eg; coats, bags, phones keys etc....
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- 1.) If you are in a high-risk category please consider whether driving lessons are sensible at the moment.
 - 2.) Electronic payments are preferred but I will accept cash where needed.
 - 3.) A short break may be had outside of the car at a distance where we can discuss the lesson so far and the plan going forward, hand sanitiser may also be used at this point.

This is based on the Government's COVID-19 recovery strategy and National Association of Strategic Partnership (NASP) <http://n-a-s-p.co.uk/>

Instructor Sign: LREASON

Date:

Student Sign:

Date: